

Georgia State Board of Examiners for Certification of Water & Wastewater Treatment Plant Operators & Laboratory Analysts

Renewal Continuing Education Audit

NOTE: You may renew online with completion of a renewal continuing education (CE) audit. Follow the online renewal instructions, and mail or fax documentation of your CE hours along with this form to the address and/or fax number shown below.

CONTINUING EDUCATION: Review Board Rule 750-6 at www.sos.ga.gov/plb/water regarding CE requirements. To renew your license, you must have either completed the required CE points as stated in Board Rule 750-6-.02(1) no later than the expiration date of your license, or have passed a board examination within the past two years prior to the expiration date of your license.

If you wish to renew more than one class of certificate, you must have earned the highest number of CE points required for the highest class of certificate you hold. You must retain your CE documentation for at least 3 years. CE points that are acquired during the late renewal period cannot applied to the next renewal cycle CE requirements.

Renewal Process:

1. Renew online.
2. Complete the license information on the bottom of this form.
3. If mailing information, make a copy (or copies) of your continuing education certificate(s). **Do not send original certificates. Original(s) will not be returned to you.**
4. Mail or fax this form along with the CE documentation.

This is not a renewal application.

Do not attach a renewal fee payment to this form.

Renew online, and mail or email this form, along with proof of CE, to:

**Georgia State Board of
Water/Wastewater Plant Operators
237 Coliseum Drive
Macon, GA 31217
-or- email to Trades3@sos.ga.gov**

License #: _____

Full Name: _____

Address: _____

Email: _____
